#### **Motion for More Definite Statement**

STEP 1 Select Bankruptcy or Adversary, whichever is appropriate, from the *Main Menu*, and then click on the Motions/Applications hypertext link.

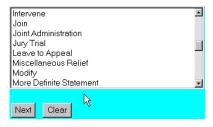




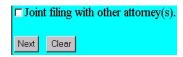
STEP 2 The Case Number entry screen displays.



- Enter the case number.
- ♦ Click on the **Next** button.
- STEP 3 The select the type of motion being filed screen displays.



- ♦ Scroll down the list and click on **More Definite Statement**.
- ♦ Click on the **Next** button.
- The Joint filing with other attorney(s) prompt is displayed.



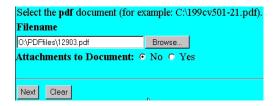
- ♦ Click in the **Joint filing with other attorney(s)** box to add any additional attorneys.
- ♦ Click **Next** to continue.

### **STEP 5** The **Select the Party** screen displays.



- ♦ Click on the party's name.
- ♦ Click on the **Next** button.

### STEP 6 The Select the pdf document screen displays.



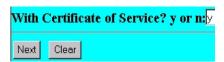
- ♦ Type the path and file name in the blank box, or
- ♦ Click on the **Browse** button to navigate to the appropriate directory and file.
- ♦ Click on the **Yes** radio button to **attach the Proposed Order** and any additional documents, (e.g. an exhibit, appendix).
- ♦ Click on the **Next** button.

## STEP 7 The Select one or more attachments: screen displays.



- Use the **Browse** button to navigate to the location of all necessary files.
- **Type** click on the down arrow to select the type of attachment, if listed.
- **Description** type in any additional description if needed.
- ♦ Add to List click this button to add selected attachment to list. As documents are added to list, they will appear in the filename list box.
- ♦ Click on the **Next** button.

# STEP 8 The With Certificate of Service screen displays...



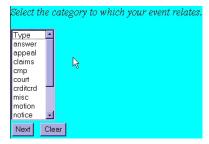
- ◆ Type in a lowercase 'y' if the motion contains a **Certificate of Service** or a lowercase 'n' if not filing a Certificate of Service.
- ♦ Click on the **Next** button.

### STEP 9 The Refer to existing event(s) screen displays.



- ♦ Click on the box.
- ♦ Click on the **Next** button

# STEP 10 The Select Category screen displays.



- ♦ Scroll through the available options to locate the category of choice. Click on the category to highlight. If you do not know the category, left-click on your mouse, drag down list to highlight all categories.
- Enter a date range if necessary.
- ♦ Enter a range of documents if necessary.
- ♦ Click on the **Next** button.

### STEP 11 The Select the Appropriate Event(s) screen displays.

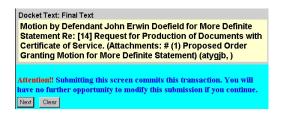


- Click in the box of the related event.
- ♦ Click on the **Next** button.

### STEP 12 The Docket Text: Modify as Appropriate screen displays.



- ♦ Add additional text as appropriate.
- ♦ Click on the **Next** button.
- The **Docket Text: Final Text** screen displays. This is the **LAST** opportunity to verify the accuracy of the information. Submission of this screen is **final**.



- ♦ Verify the final docket text. If correct, click **Next**.
- ♦ If the final docket text is incorrect, you must click on your **Browser's Back** button to correct your entries or to abort or restart the transaction, click on the **Bankruptcy** hyperlink on the *Menu Bar*.

STEP 14 The Notice of Electronic Filing screen will display showing the essential data for this filing. Scroll down to view the entire receipt.

